

**THE PLANNING BOARD
TOWN OF FRANCESTOWN, NEW HAMPSHIRE**

October 15, 2013

MINUTES

Planning Board Members Present: L. Kunhardt, S. Pyle, P.Tolman, L.Ames, A. Arnold, H. Camirand

Others Present: Mike Branley

Barb Martin is taking the minutes.

The meeting was brought to order at 7:01 pm.

Announcements and Communications:

Kunhardt advises the board that Dennison Pond cell tower requested final sign-off. Kunhardt advises everything looks to be in order and will forward the final sign-off.

Planning and Zoning book updates are on order and are expected in by December or January.

Review of Minutes:

October 1, 2013: Motion to accept as presented by A. Arnold, 2nd by Pyle.

Unanimous with one abstain (Camirand)

Unfinished Business: M. Branley advises the code enforcement officer has requested to meet with the board to discuss deficiencies in the ordinances. Code enforcement officer has requested November 5, 2013 to meet with the board. Final deadline for public hearing on any ordinance changes in February 2014.

Discussion ensues about proposed zoning changes and the timing needed to properly address any changes.

Discussion ensues about the rules for procedure and the regular meeting is the 3rd Tuesday of the month, with additional meetings as necessary.

Meeting for November 5 will be held open. Chair will contact Ed to determine how much time he needs. Chair will notify the board.

CIP Overview: Branley advises the board of two schedule options.

Option 1: Applications due from department heads on January 6, 2014; long range meeting December 3, 2013; regular meeting on January 3 & 8, 2014.

Option 2: Applications due from department heads on November 22, 2013; long range meeting on November 19, 2013; regular meeting on December 3 & 10, 2013.

Discussion ensues regarding the need for final dollar amounts prior to meetings.

Discussion ensues about earlier meetings and the need to have department heads present if there are no changes to their plan.

Discussion ensues regarding the fire department vehicle/equipment needs, and how the department repurposes the vehicles.

Board discussed schedule: Applications due 11/22/13, long range meetings 12/3/13 & 12/4/13, with additional meetings as necessary.

Discussion ensues regarding the final CIP numbers that go to town meeting.

Branley provides the board with an overview. Board needs to decide what projects will be funded, and what will not. Also to consider bonding options and multi-year options.

Once requests have been received, board is to prioritize them again.

Discussion about funding unfunded projects: Does the board drop them, re-classify them, group them?

Discussion about options for presenting at town meeting.

Selectmen meeting on October 21, 2013 to discuss bridges. Also Maureen VonRosenvinge will be presenting on the Town Hall.

Board will look at the unfunded projects list and discuss prioritizing.

Discussion about tax credits to developers who renovate historic buildings.

Arnold and Kunhardt will get letters to Mike Branley to send out to department heads next week.

Master Plan: Mike suggests getting a MP consultant to assist with the process. Mike has received proposals from two different consultants. The updated Master Plan should be completed by December 31, 2014.

Discussion ensues regarding bringing in a MP consultant, the cost involved, and what the consultant might be doing.

Discussion ensues about other planning commissions/regions available to the town to join.

Discussion ensues regarding the sections of the Master Plan, what still needs to be updated and how to approach the task with a potential consultant.

Discussion ensues regarding previous experience with SWRPC and MRI.

Mike will research more consultants.

Discussion ensues regarding how the MP consultant will be funded.

Unfinished Business

Agricultural Zoning Ordinance: Tolman provides the board with revisions. Discussion ensues regarding proposed changes. Board will review Tolman's revisions. Kunhardt will work on formatting.

Next meeting possibly on November 5, 2013 at 7:00 pm, if not on November 19, 2013 at 7:00 pm.

Meeting adjourned at 8:50 pm.

Respectfully Submitted,
Barb Martin